

## **Meeting Evaluation Comments**

**Nov. 10, 2004**

### **What worked well in this meeting?**

- Good meeting. I liked the information session that reviewed the distributed info.
- Having the info ahead of time was great. Providing binders. Well organized.
- Good intro to the topic and group dynamic. Stayed on agenda and time frames well. Appreciated the info packet beforehand.
- Structure

### **What did not work well in this meeting?**

- Chair elections. I felt a little rushed. I would like to know the results and get agreement at the meeting.
- For a first meeting it was good. Everyone jumping all over aspects—but I think that will gain focus over next few meetings.
- N/A
- Holding to time and topic.

### **What should be improved?**

- We will have to work hard to stay on topic. There were a couple of times when I wondered if we were staying on the agenda.
- Too early to tell, really.
- Holding to topic.

### **What suggestions do you have to help ensure that the Committee will be able to fulfill the Charge set by the City Council?**

- Relatively frequent reporting to the Council on thinking and activities of the Committee.
- ?

### **Any other comments?**

- E-mailing is working fine; nice room, noisy, but nice. I am thrilled that these first 2 meetings will provide so much background so we can be effective.
- Thanks for the refreshments! At least more coffee next time?
- Fine so far.

### **Other comments heard, but not written on evaluations:**

- All papers distributed should be three-hole punched.
- Coffee and refreshments should not be served unless donated.